

**MCS350T
TELEPHONE**
Operation Summary Card

Calling a Room

- Dial the number of the called room (2 to 4 alphanumeric digits) and wait for a connection tone.
- If the system is busy, a busy tone will be heard and the call should be attempted later.
- When dialing room numbers containing letters the [#] key acts as a Shift key.
- Pressing [#] [2] would dial B, only letters A to J are allowed

Calling an ACC

- To call an ACC, dial the single digit ACC number and wait for the call to be answered.

Answering a Call

- To answer an incoming call from a Room station or an ACC, lift the handset and dial [*] [8].
- The next call in the queue may be answered by hanging up and dialing [*] [8] again.

Last number Redial

- To redial the last room called, dial [*] [7] .

Emergency Page

- Dial [*] [6] to activate the Emergency pre-announce tone after which time the Emergency Page announcement can be made to all speaker stations and ACC's.

Civil Emergency

- Dial [*] [5] to activate the Civil Emergency tone to all speaker stations and ACC's.

Time Tone Distribution

- Dial [*] [4] followed by a digit between 1 and 8 that represents the tone type to be distributed to all speaker stations.

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Calling an ACC

- To call an ACC, dial the single digit ACC number and wait for the call to be answered.

Answering a Call

- To answer an incoming call from a Room station or an ACC, lift the handset and dial [*] [8].
- The next call in the queue may be answered by hanging up and dialing [*] [8] again.

Last number Redial

- To redial the last room called, dial [*] [7] .

Emergency Page

- Dial [*] [6] to activate the Emergency pre-announce tone after which time the Emergency Page announcement can be made to all speaker stations and ACC's.

Civil Emergency

- Dial [*] [5] to activate the Civil Emergency tone to all speaker stations and ACC's.

Time Tone Distribution

- Dial [*] [4] followed by a digit between 1 and 8 that represents the tone type to be distributed to all speaker stations.

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Calling an ACC

- To call an ACC, dial the single digit ACC number and wait for the call to be answered.

Answering a Call

- To answer an incoming call from a Room station or an ACC, lift the handset and dial [*] [8].
- The next call in the queue may be answered by hanging up and dialing [*] [8] again.

Last number Redial

- To redial the last room called, dial [*] [7] .

Emergency Page

- Dial [*] [6] to activate the Emergency pre-announce tone after which time the Emergency Page announcement can be made to all speaker stations and ACC's.

Civil Emergency

- Dial [*] [5] to activate the Civil Emergency tone to all speaker stations and ACC's.

Time Tone Distribution

- Dial [*] [4] followed by a digit between 1 and 8 that represents the tone type to be distributed to all speaker stations.

Custodian Call

- Dial [*][3] to activate the Custodian Call tone to all speaker stations.

All Call Page

- Dial [*][2] to activate the Page pre-announce tone after which time the All Call page announcements can be made to all speaker stations and ACC's.

All Zone Page

- Dial [*][1] to activate the Page pre-announce tone after which the All Zone Page announcement can be made to all active zones.

Zone Page

- Dial [*][0] followed by a single digit zone number between 1 and 8. The Page will be preceded by a pre-announce tone and will be broadcast to the selected zone only.

Quick Reference

| | | |
|--------------|---|------------------------|
| [XXXX] | - | Calling a Room |
| [1 thru 4] | - | Calling an ACC |
| [*][0] | - | Zone Page |
| [*][1] | - | All Zone Page |
| [*][2] | - | All Call Page |
| [*][3] | - | Custodian Call |
| [*][4] | - | Time Tone Distribution |
| [*][5] | - | Civil Emergency |
| [*][6] | - | Emergency Page |
| [*][7] | - | Last number Redial |
| [*][8] | - | Answering a Call |

Custodian Call

- Dial [*][3] to activate the Custodian Call tone to all speaker stations.

All Call Page

- Dial [*][2] to activate the Page pre-announce tone after which time the All Call page announcements can be made to all speaker stations and ACC's.

All Zone Page

- Dial [*][1] to activate the Page pre-announce tone after which the All Zone Page announcement can be made to all active zones.

Zone Page

- Dial [*][0] followed by a single digit zone number between 1 and 8. The Page will be preceded by a pre-announce tone and will be broadcast to the selected zone only.

Quick Reference

| | | |
|--------------|---|------------------------|
| [XXXX] | - | Calling a Room |
| [1 thru 4] | - | Calling an ACC |
| [*][0] | - | Zone Page |
| [*][1] | - | All Zone Page |
| [*][2] | - | All Call Page |
| [*][3] | - | Custodian Call |
| [*][4] | - | Time Tone Distribution |
| [*][5] | - | Civil Emergency |
| [*][6] | - | Emergency Page |
| [*][7] | - | Last number Redial |
| [*][8] | - | Answering a Call |

Custodian Call

- Dial [*][3] to activate the Custodian Call tone to all speaker stations.

All Call Page

- Dial [*][2] to activate the Page pre-announce tone after which time the All Call page announcements can be made to all speaker stations and ACC's.

All Zone Page

- Dial [*][1] to activate the Page pre-announce tone after which the All Zone Page announcement can be made to all active zones.

Zone Page

- Dial [*][0] followed by a single digit zone number between 1 and 8. The Page will be preceded by a pre-announce tone and will be broadcast to the selected zone only.

Quick Reference

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|--------------|---|------------------------|
| [XXXX] | - | Calling a Room |
| [1 thru 4] | - | Calling an ACC |
| [*][0] | - | Zone Page |
| [*][1] | - | All Zone Page |
| [*][2] | - | All Call Page |
| [*][3] | - | Custodian Call |
| [*][4] | - | Time Tone Distribution |
| [*][5] | - | Civil Emergency |
| [*][6] | - | Emergency Page |
| [*][7] | - | Last number Redial |
| [*][8] | - | Answering a Call |